



Neighborhood Organized Trash Collection Guide

City ordinance requires every household and business in New Hope to have trash collection at least once per week. The city of New Hope utilizes an open collection system that allows residents to use one of six garbage service providers that is licensed with the city. Licensed garbage haulers collect trash on Tuesdays for New Hope homes south of 42nd Avenue North and on Wednesdays for homes north of 42nd Avenue North. This system can result in several haulers servicing a neighborhood at the same time.

Residents who live on the same street, cul-de-sac or neighborhood have the option of “self-organizing” trash collection by arranging to use one hauler to collect trash within a specified area. Such efforts are initiated by neighborhood residents, not the city, and may result in reduced costs.

Residents who wish to self-organize trash collection in their neighborhood may find the following recommendations helpful. Please note that this is a guide, not a formal city program. City staff will not contact neighbors or haulers on behalf of a neighborhood or enforce any negotiated agreement between a neighborhood and a hauler.

1. Contact neighbors to determine if they are interested in negotiating with a single hauler to collect trash in their neighborhood. Determine if they have questions or concerns about self-organized trash collection. The attached survey includes sample questions that can be modified to meet the needs of a neighborhood.
2. Record the results of the survey.
3. Contact licensed haulers (list attached) to determine if they are interested in bidding on providing trash services. The sample proposal letter/email (attached) can be used as a guide to obtain the necessary information. Be prepared to tell the hauler how many neighbors are interested in participating and what types of services would be requested (waste, organics, yard waste pickup, etc.). Also, be sure to request quotes for volume-based (30-, 60-, and 90-gallon) trash service, as well as costs for extra bag pickup, any fees (fuel surcharge) and other services (yard waste pickup).
4. If the proposal is presented to one or more haulers, draft a proposal letter or email and share it with participating neighbors for feedback. Be sure to include the name of your neighborhood representative in the letter in case the trash hauler has questions.
5. Mail or email a proposal letter to interested haulers.
6. Upon receiving the proposal(s), or once the deadline has passed, record a summary of the proposals (sample form attached).
7. Meet with neighbors to review the proposals.
8. Negotiate terms and services with haulers if interested in their services.
9. Meet with neighbors to select a hauler and determine a start date. Notify the hauler and set up service.
10. Work with neighbors as needed to cancel their current service (if switching haulers).
11. Please note that neighbors have a right to decline participating in the negotiated neighborhood pricing agreement.

SELF ORGANIZED TRASH COLLECTION SURVEY

[Suggested introduction and survey to send to your neighbors.]

Greetings, I am interested in finding out if you and other neighbors would like to choose one hauler to collect trash in our neighborhood. Below is a brief survey that will help gauge neighborhood interest.

This survey, and any organized collection that may result, is optional; no one is required to participate. To determine if there is interest, please complete the following survey. I will compile the survey results and if there is interest, I will contact haulers licensed to collect trash in New Hope to determine if they are willing to provide the services you have requested and ask them to propose costs for those services. I will compile the results of the hauler proposals and meet with neighbors to discuss choosing a hauler. Again, filling out the survey and participating in any organized collection is optional. Thank you for taking the time to complete this survey. Please contact me if you have questions or comments.

Thank you for your interest, (insert name with phone number and email address).

SURVEY

1. Are you interested in being part of a group to have trash collected from our neighborhood by one hauler?

☐ Yes ☐ No ☐ Not sure

2. Who is your current trash hauler? _____

3. What size trash container do you have, and how much do you pay each month or quarter for service?

☐ 32-gallon ☐ 64-gallon ☐ 96-gallon ☐ Not sure \$_____/month \$_____/quarter

4. Do you have a contract with your current garbage provider? ☐ Yes ☐ No

If so, what is your term length or cancellation requirements and do you pre-pay months in advance for your service? This may affect your decision about if or when you switch to neighborhood organized collection.

5. What size trash container do you prefer?

☐ 32-gallon ☐ 64-gallon ☐ 96-gallon ☐ Not sure

6. Do you want yard waste collection service (at an added cost)? ☐ Yes ☐ No

7. Are there any other services you would like (bulky waste – couches, mattresses, etc. collection)?

8. Other comments?

9. Are you interested in helping compile survey data, or contacting haulers about service and pricing?

☐ Yes ☐ No

Name: _____

Address: _____

Phone Number: _____

Email: _____

SELF ORGANIZED TRASH COLLECTION SURVEY RESULTS

[illegible]

SELF ORANIZED TRASH COLLECTION SURVEY TALLY

Number	Question	Response		
1.	Interested in organized collection?	Yes	No	Not sure
2.	Who is current hauler?	ACE Solid Waste	Aspen Waste	Curbside Waste
		Randy's Sanitation	Republic Services	Waste Management
3.	Size of current container?	32-gallon	64-gallon	96-gallon
	Cost per month?			
	Average			
4.	Contract with current hauler?	Yes	No	Not sure
5.	Preferred size of trash container?	32-gallon	64-gallon	96-gallon
6.	Want yard waste collection?	Yes	No	
7.	Other services?			
8.	Other comments?			
9.	Interested in helping?	Yes	No	

LICENSED TRASH HAULERS IN NEW HOPE

Hauler	Phone/Email	Address	Website
ACE Solid Waste, Inc.	763-427-3110 service@acesolidwaste.com	6601 McKinley St NW Ramsey, MN 55303	acesolidwaste.com
Aspen Waste Systems	612-884-8000 aws-mncustomerservice@aspenwate.com	2951 Weeks Ave SE Minneapolis, MN 55414	aspenwaste.com
Curbside Waste	763-504-2872 customerservice@curbsidewasteinc.com	PO Box 43154 Brooklyn Park, MN 55443	curbsidewasteinc.com
Randy's Environmental Services	763-972-3335 custserv@randyssanitation.com	4351 US Hwy 12 SE Delano, MN 55328	randysenvironmentalservices.com
Republic Services	763-784-2104	9813 Flying Cloud Dr Eden Prairie, MN 55347	republicservices.com
Waste Management	952-890-1100	2650 West Cliff Rd Burnsville, MN 55337	wmtwincities.com

SELF ORGANIZED TRASH COLLECTION CONTACT LIST

Keep track of each company's name, representative phone number, and email address and if they want to receive a proposal letter or email.

[illegible]

SELF ORGANIZED TRASH COLLECTION PROPOSAL GUIDE

The following information can be used as a guide to write your letter or email to licensed haulers. The proposal letter/email should contain the following:

- Location of your neighborhood.
- Number of households in your neighborhood that are interested in having one hauler collect their trash and provide other related services.
- Estimate of the size of trash containers and a count of each in current use.
- Estimate of the additional services requested and a count of those interested.
- Competitive proposal from the hauler for trash and related collection services, to include:
 - The hauler's name.
 - Specific trash container sizes and unit pricing.
 - Pricing for additional services.
 - Any additional fees (fuel surcharge, tax, etc.) charged for trash and/or other services.
 - Any incentives for customers to reduce their service cost.
 - Billing frequency (quarterly, monthly, etc.).
 - If the hauler requires a contract or minimum service period.
 - A contact name, phone number, and email address.
- Deadline for the hauler's response.
- Neighborhood contact person (name, address, phone number, email, etc.) for receiving the proposal and for any questions regarding the proposal.

SELF ORGANIZED TRASH COLLECTION PROPOSALS

COMPANY _____

HOUSEHOLD GARBAGE

- 32 gallon cart: \$_____/month or quarter
- 64 gallon cart: \$_____/month or quarter
- 96 gallon cart: \$_____/month or quarter
- __ gallon cart: \$_____/month or quarter
- Extra bag: \$_____

YARD WASTE

Yard waste services will be optional at the sole discretion of each individual homeowner.

- Weekly pick up price: \$_____
- Monthly pick up price: \$_____
- Number of bags allowed per week: _____
- Additional charge for extra bags over allotted amount per week: _____
- Do you provide bags, if so, please provide size, cost and quantity: _____

ADDITIONAL SERVICES

Additional services will be at the sole discretion of each individual homeowner. Please list and explain additional services that you provide such as appliance pick up, furniture pick up, roll-off containers or shredding services. Note any charges, restrictions or exemptions. _____

INCENTIVES

Please list any special incentives or programs you offer your customers: _____

BILLING

- Please indicate what your billing terms are: monthly, quarterly, or other: _____
- Minimum number of accounts needed to receive a discounted rate: _____
- Discounts for certain billing terms or early payments: _____
- Do rates include taxes, surcharges, and other fees? If not, please specify fees: _____

DISCLOSURES

Any information provided from this process is for the purpose of determining a group price, terms, and conditions individual homeowners will need to complete service contracts. Please note that this is a guide, not a formal city program. The city of New Hope is not acting as an agent for an individual or group of homeowners as part of this process. City staff will not contact the haulers on behalf of a neighborhood or enforce any negotiated agreement between a neighborhood and a hauler.

It is the responsibility of each homeowner to successfully execute an individual residential service contract with a trash collection company. No property owner can obligate other property owners to contract with a specific trash collection company or specific trash collection companies. Contract cancellation will be in accordance with the service contract executed with each homeowner.

Offered pricing, terms, and conditions must be applied with prejudice to any homeowner who participates in this process and agrees to enter into a contract as a result of the information provided.

Name:_____

Address:_____

Phone Number:_____

Email:_____

SELF ORGANIZED TRASH COLLECTION PROPOSALS

	Hauler 1	Hauler 2	Hauler 3	Hauler 4	Hauler 5	Hauler 6
Term of proposal						
Length of price guarantee						
% Increase to extend guarantee						
Household Garbage						
32 gallon cart						
64 gallon cart						
96 gallon cart						
__ gallon cart						
Yard Waste Bags						
Weekly pick up price						
Monthly pick up price						
Bags allowed per week						
Additional bag charge						
Bag cost						
Other						
Additional services						
Incentives						
Billing terms						
Discounts						